

Plan of

Goal number

Goal		
Performance indicator		
Action	Personnel <i>(Who will do the action?)</i>	Resources <i>(What do you need?)</i>
Action 1		
Action 2		
Action 3		
Action 4		
Celebrations		

Baseline data			
Target			
Responsibility <i>(Who will keep everyone else on task?)</i>	Start date	Finish date	Data collection